

MINUTES

Board of Selectmen Meeting December 12, 2014, 6:15pm

Selectmen Present:

Also Present:

Bette Gorski, Chair

Denise Dembkoski, Finance Director

William Dunn

Joseph D'Amore

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APPROVED WARRANTS

PW #15-23           \$ 136,391.59

DW #15-21A       \$ 24,732.35

BW # 15-23       \$680,020.58

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Votes Taken

Appointment of Library Assistant- Amanda Levy for 14.5 hour at a rate of \$10/ hour as Library Assistant

Appointment Effective Date: December 15, 2014

Motion : D'Amore   Second: Dunn   Vote: Unanimous

Chapter 90 Reimbursement Request by Road Commissioner Robert Arakelian

Motion: D'Amore   Second: Dunn   Vote: Unanimous

Chapter 90 Project Request for Route 97 Re-pavement/ Repair by Road Commissioner Robert Arakelian

Motion: D'Amore   Second : Dunn   Vote: Unanimous

Request by Road Commissioner Arakelian to sign off on several temporary and permanent easement requests made by the Highway Department of property owners aligned on Route 97 from Georgetown line to Groveland Bridge , to allow for access by equipment and modifications to portions of driveways and sidewalks connected to property lines and driveways. This is necessary to allow for repair and repavement of Route 97 project which includes an expansion of sidewalks and rebuilding them so they are ADA approved.

- Small Pox Cemetery0-Slope Work and Temporary Fencing
- Bagnall School, 253 School St-       Permanent Utility Easement
- Bagnall School, 253 School St-       Permanent Sidewalk Easement
- Bagnall School, 253 School St-       Temporary Driveway Easement
- Bagnall School, 253 School St-       Temporary Slope Easement

Motion : D'Amore   Second: Dunn   Vote: Unanimous

Presented by Erin Pinkham, Lisa Soep, Marisa Ventresca and Joseph Sullivan of the Groveland Baseball League ( GBL) ; a proposal requesting an appropriation of \$290,000 for renovations to Washington Park including infrastructure enhancements, modifications to fields, lighting, equipment additions and general improvements per attachment of submitted proposal ( attached here proposal with modifications made to comply with requests by Board members and Finance Director)

The board endorsed the project and directed the Finance Director to send a letter to the Community Preservation Committee ( CPC)stating that the endorsement is subordinate to the final approval of the CPC to actually release funds after it has conducted its own due diligence . The letter is to be worded that the Board of Selectmen wishes that the CPC give the project consideration for approval .

Motion: D'Amore Second: Dunn Vote: Unanimous

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## DISCUSSION ITEMS

### PUBLIC COMMENT

Mrs. Diane LaFrance presented the board a document that was e mailed to BOS, Zoning Board, Planning Board, Board of Health (attached herein)

Mrs. LaFrance expressed concerns for violations of Zoning Board –approved permit related to 441 Main Street.

Selectmen Dunn and D'Amore explained that a process is underway to address all compliance issues.

Selectman Gorski reiterated the board's prior expression of sharing concern for Mrs. LaFrance's and other abutters concerns.

Selectmen Dunn offered to introduce a motion at a future meeting to send a letter to the appropriate parties to address concerns expressed by abutters.

### FINANCE DIRECTOR'S REPORT

Finance Director Dembkoski initiated discussions on the following items

- To establish a clear agenda item at a future meeting to address Mrs. LaFrance's concern
- Cautioned the Board that PUBLIC COMMENT needs to be bracketed with clear rules for process and that public members are to be invited to participate but also educated on rules
- Selectmen D'Amore- in response to caution made by Finance Director asked for and received consensus by the Board to manage the public comment portion of meeting starting on December 15<sup>th</sup> ( ie. Reading out loud expectations and applicable law)
- Review of correspondence items including
  - Letter from Groveland Council of Aging- signed by Lynne Stanton, Director thanking the Finance Director and Board of Selectmen for the "gift of time" given to employees on the day after Christmas and New Year's Day.
- Review of BUDGET PACKAGE FISCAL YEAR 2016 (December, 2014)
  - Budget Development Guidelines

- Department budgets should be developed assuming no more than 1.5% increase from FY2015 Town Meeting approved amount inclusive of any known contractual salary increases.
- Statement of Goals
- Attachments including Budget Detail Worksheet- FY2016 to be submitted to Finance Director by January 9, 2015.

Adjournment 7:30 PM

**Prepared and Submitted by Selectman Joe D'Amore.**

**Minutes Unanimously Approved on December 29, 2014**